

March 2010

Hours: M-F, 8:00 am-5:00 pm



Seminars at The Workforce Network
 2510 Oakmont Way, Eugene, OR 97401
 (541) 686-7601 (*Seminars are free of charge*)
www.theworkforcenetwork.org

Monday	Tuesday	Wednesday	Thursday	Friday
<p>1 Disability Navigator Career and Resource Mapping 1:00 pm – 4:00 pm, Siuslaw Rm</p>	<p>2 Career Exploration* 10:00 am - 11:30 am, Back SEA <i>*Pre-registration required, see below</i></p> <p>Job Corps Orientation 2:00 pm, McKenzie Room</p> <p>Vocational Rehabilitation Intro. 3:00 pm - 4:00 pm, Siuslaw Room</p>	<p>3</p>	<p>4 Job Search Strategies 9:00 am - 11:00 am, Siuslaw Room</p> <p>How to Apply: Financial Aid & Scholarships* 10:00 am – 11:30am, Back SEA <i>*Pre-registration required, see below</i></p> <p>Job Corps Prep Class 3:30 pm, McKenzie Room</p>	<p>5 Vocational Rehabilitation Intro. 9:00 am - 10:30 am, Siuslaw Room</p>
<p>8</p>	<p>9 Job Corps Orientation 2:00 pm, McKenzie Room</p> <p>Vocational Rehabilitation Intro. 3:00 pm - 4:00 pm, Siuslaw Room</p>	<p>10 Resume Workshop*** 3:00 pm-6:00 pm, Training Room <i>*Pre-registration required, see below</i></p>	<p>11 Resume & Application 9:00 am – 11:00 am, Siuslaw Room</p>	<p>12 Vocational Rehabilitation Intro. 9:00 am - 10:00 am, Siuslaw Room</p>
<p>15 Networking Strategies*** 1:00 pm-3:00pm, Siuslaw <i>*Pre-registration required, see below</i></p>	<p>16 Career Exploration* 10:00 am - 11:30 am, Back SEA <i>*Pre-registration required, see below</i></p> <p>Job Corps Orientation 2:00 pm, McKenzie Room</p> <p>Vocational Rehabilitation Intro. 3:00 pm - 4:00 pm, Siuslaw Room</p>	<p>17</p>	<p>18 Interviewing Part 1 9:00 am– 11:00 am, Siuslaw Rm How to Apply: Financial Aid & Scholarships* 10:00 am – 11:30am, Back SEA <i>*Pre-registration required, see below</i></p> <p>Job Corps Prep Class 3:30 pm, McKenzie Room</p>	<p>19 OFFICE CLOSED – FURLOUGH DAY</p>
<p>22 Job Finder’s Club (OED Claimants only) Networking and Job Search Tactics 9:00 -11:00 am, McKenzie Room</p>	<p>23 Road Map to Financial Future* 8:30 am – 10:30 am, McKenzie Rm. <i>*Pre-registration required, see below</i></p> <p>Job Corps Orientation 2:00 pm, McKenzie Room</p> <p>Vocational Rehabilitation Intro. 3:00 pm - 4:00 pm, Siuslaw Room</p>	<p>24 Road Map to Financial Future* 8:30 am-10:30 am, McKenzie Rm. <i>*Pre-registration required, see below</i></p> <p>Resume Workshop*** 3:00 pm-6:00 pm, Training Room <i>*Pre-registration required, see below</i></p>	<p>25 Interviewing Part II 9:00 am – 11:00 am, Siuslaw Room</p>	<p>26 Vocational Rehabilitation Intro. 9:00 am - 10:00 am, Siuslaw Room</p>
<p>29 Job Finder’s Club (OED Claimants only) Networking and Job Search Tactics 9:00 -11:00 am, McKenzie Room</p>	<p>30 Career Exploration 10:00 am - 11:30 am, Back SEA <i>*Pre-registration required, see below</i></p> <p>Job Corps Orientation 2:00 pm, McKenzie Room</p> <p>Vocational Rehabilitation Intro. 3:00 pm - 4:00 pm, Siuslaw Room</p>	<p>31</p>		<p><i>A partner of</i> </p>

***Pre-registration required, call 541-682-7200 or visit the Skill Enhancement Area; **presented by Goodwill’s Anne Guthrie**



The **Workforce Network** is now offering (free of charge) Seminars at The Workforce Network site at 2510 Oakmont Way

***Basic Computer Skills for the Workplace (Pre-registration Required)**—Classes include instruction and practice in basic computer operations including computer terminology, work processing, creating and using a spreadsheet, electronic communications, and internet use.

***Career Exploration (Pre-registration Required)**—If you are considering training as an option, this class will help you create a plan to attain your career goals. In this workshop, you will learn how to develop a career plan, which includes identifying the financial resources that will support your success.

Disability Navigator Career and Resource Mapping—Do you have a disability that's a barrier to employment? Career and Resource Mapping will: Identify Career Goals, Identify Needs (How barriers are addressed). Provide the information that make a resource plan relevant and a multi-partnered employment plan a success.
Space is limited to 14 attendees please call (541) 686-7503 to pre-register.

***How to Apply for Financial Aid & Scholarships (Pre-registration Required)**—Explore funding resources and grant web sites while learning how to become an organized and successful scholarship candidate.

Interviewing Seminars I & II—This seminar is a must for all job seekers! Gain confidence in all kinds of interviews. Learn strategies for answering common and tough questions in a successful way. Includes information on research, preparation, and follow-up.

Introduction to Vocational Rehabilitation—An introductory seminar to Vocational Rehabilitation Services. OVRs assists Oregonians with disabilities to achieve and maintain employment and independence. Find out about job search assistance, program services, and retraining information.

Job Corps Orientation—Are you between the ages of 16 and 24? Do you want free trade skill training? Are you interested in free room and board? If so, attend a Job Corps Orientation to learn more. Find out how you can change the course of your future.

Job Search Strategies—Is an overview of everything you need to know about job search from identifying your skills to retaining employment. Other topics discussed include: developing a strategy to identify and contact employers, goal setting, time management and organization, informational interviewing and portfolio development. Learn to effectively market yourself using a job application.

***Networking: The Hidden Job Market (Pre-registration Required)**— Learn the most effective networking and job search strategies to access job openings not advertised—“the hidden job market.” We will discuss how to market your skills to get around normal hiring processes that will impress employers and lead you to an interview. Brought to you by Goodwill Industries.

Resume and Application Seminar—Learn what employers look for in a resume or application. Select an appropriate resume style and build a resume that best expresses your skills and work history. You won't want to apply for a job until you attend this seminar!

***Roadmap to Financial Future (Pre-registration Required)**— Have you had a change in your personal finances recently? This course will help you with money management, create a budget, help understand the impact of important financial decisions in this time of your life. The course will allow you take charge of your personal finances, give you an understanding of debt, credit, and banking.

***Math Skills for the Workplace (Pre-registration Required)**—Math skills focusing on basic operations, charts, functions.

***Resume Workshop (Pre-registration Required)**—A detailed workshop that teaches how to design your resume into your most powerful marketing tool. You will learn how to package your skills and experiences according to the needs of employers. Includes one-on-one resume review with instructor. Brought to you by Goodwill Industries.

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