



LANE WORKFORCE COUNCIL MEETING

THURSDAY, November 17, 2016
11:30am – 12:00pm

MINUTES

In Attendance: George Poling, Mike Fleck, Sheri Moore

Staff: Kristina Payne, Tiffany Cink, Anne Nestell

<u>Action Summary:</u>	<u>Motion</u>	<u>Seconded</u>	<u>Status</u>
Approve General Operating Budget Modification I	Mike Fleck	Sheri Moore	Unanimous Approval

I. CALL TO ORDER

George Poling called the meeting to order.

- II. PUBLIC COMMENT -** *In accordance with Lane Workforce Partnership's Public Comment Policy: Speakers will be taken in the order in which they sign up and will be limited to three minutes per public comment.*

There was no public comment.

III. BUDGET MODIFICATION I/Action

Tiffany Cink provided the budget modification review. We do budget modification this time of year every year because when we do our initial budget, we do not know what the actual carry over numbers will be for money that is in its second or third year or the lifespan of the funding. We also take this opportunity to add in new money received this year. The packet provides detailed information about new money we have received.

The biggest piece of our money comes from WIOA funding. This money comes from the Department of Labor by formula to the state. The Governor of Oregon receives the money and then it is distributed by formula to the local boards. When the money comes to us as a local board, it comes with a two year lifespan. If we receive money on July 1, 2016, we have until June 30, 2018 to fully spend it. This is where the carry over piece comes into play for us. In the first year of the WIOA dollars, we are by law, required to either spend or obligate (official formal contract) at least 80% of the dollars. We hold onto 20% of those dollars to get us through July, August, and September because that is typically how long it takes to get us our money for the new year.

This year received three new pots of money for our budget modification: Layoff Aversion SHINE Program, WIAO Transition Dollars (co-location dollars), and LEAP-2.

We received \$250,000 for the Layoff Aversion SHINE Program and have in contract \$125,000. We will receive the other \$125,000 when the new money is provided by the state – believe they are waiting for the October 1st allocations. We received formal letters/notification of our awards which serve as contracts for us. We provide these letters to our auditors to show that we actually received the monies. SHINE stands for Sustainability Hub of Interchange Negotiation Experts. This program came about due to the need of

helping companies pivot their businesses in order to remain competitive in their market. The state holds back money for Rapid Response Funds to deal with these situations but they have not identified who would actually do the work with the companies. Sue Thompson negotiated with the state on these funds and we have put a pilot program together. If the program is successful, this will then be the model that is used statewide. RAIN will be operating the SHINE program as they have the credibility to do this work.

We received two \$50,000 grants and one \$15,000 grant funded for WIOA Transition/Co-Location Dollars. These monies are for working with our partners to get the WorkSource Center and Board collaborating with all the required partners not that we don't already do that but now there is money available for that purpose. The \$15,000 is specifically for training – not just for staff at the board level but also for provider staff.

The last pot of new money we received is the LEAP-2 grant (Linking Employment Activity Pre-release). This is a joint two year grant from the Department of Justice and the Department of Labor providing career services to 180 incarcerated individuals pre-release. The money was awarded October 1, 2016 and is the funding is good until September 30, 2018. This program is a first for Lane County. The idea is to create sustainability beyond the two year funding period.

Expenses: The increase in total expenditures is \$800,000. The increase for personnel in this budget modification is for the addition of a Business and Communications Intern. The bulk of the increases in materials and services are in those line items for professional development for staff and board expenditures. Community Investments is the biggest piece where everything increased:

- Recognizing the carry forward from our contractors and service providers
- Increasing the adult dislocated worker contract at WorkSource Lane by \$334,000 which is the balance of two of the programs that are ending
- \$85,000 in youth money
- \$100,000 for the RAIN/SHINE Layoff Aversion Program
- LEAP-2: \$156,000 in this budget modification – the rest of the \$500,000 is sitting in our reserves because we will spend it over the next year and a half.
- Regional Entrepreneurial Training Fund: Recognized money that the county and the two cities contributed and we moved some money from our sector strategies into that because we are putting a bigger piece into the Entrepreneurial Training Fund. The Sector Strategies is rolling into the Entrepreneurial Fund.
- Increased our reserve for the future.

Mike Fleck made a motion to approve the General Operating Budget Modification 1 as presented. Sheri Moore seconded and the motion was unanimously approved. Joe Henry and Pete Sorenson submitted their consent to approve the General Operating Budget Modification 1 to George Poling via email.

VI. OTHER BUSINESS

No other business was noted.

VII. ADJOURNMENT

The meeting was adjourned at 12:00pm.