



## LANE WORKFORCE EXECUTIVE BOARD MEETING

Thursday, February 18, 2016

3:00 p.m. – 3:30 p.m.

### MINUTES

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**In Attendance:** Jennifer Adams, Todd Edman, Mike Fleck, Sheri Moore, Angela Peacor, George Poling, Pete Sorenson, Paul Wynkoop

**Absent:** Stan Picket

**Staff:** Kristina Payne, Tiffany Cink, Anne Nestell

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<u>Action Summary:</u>	<u>Motion</u>	<u>Seconded</u>	<u>Status</u>
Executive Board Meeting Minutes 1/21/16	George Poling	Angela Peacor	Unanimous Approval
Local Strategic Plan Approval	Angela Peacor	Sheri Moore	Unanimous Approval
Regional Innovation Training Funds Award Recommendation	Paul Wynkoop	Jennifer Adams	Unanimous Approval
Entrepreneurial Training & Services in Cottage Grove	Sheri Moore	Paul Wynkoop	Unanimous Approval

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#### I. CALL TO ORDER

Todd Edman called the meeting to order at 3:00 p.m.

- II. PUBLIC COMMENT – *In accordance with Lane Workforce Partnership's Public Comment Policy: Speakers will be taken in the order in which they sign up and will be limited to three minutes per public comment.*

There was no public comment.

#### III. CONSENT CALENDAR

George Poling made a motion to approve the January 21, 2016 Executive Board meeting minutes. Angela Peacor seconded and the motion was unanimously approved.

#### IV. LOCAL STRATEGIC PLAN APPROVAL

The Executive Board reviewed the local strategic plan at the December 17, 2015 meeting. The plan was available for the 30 day public comment period. In addition, it was sent out to everyone who participated in the strategic planning session. We did not receive any public comment. Kristina Payne stated that she reviewed our plan with two of the Oregon Workforce Investment Board members and

they are pleased with the plan. When it comes to the sector work, we are a lead in the state as well as gaining national attention. Kristina Payne, Todd Edman, and Matt Sayre will be presenting our sector work at the National Association of Workforce Board's Annual Forum next month in Washington DC. Our local strategic plan is due to the Oregon Workforce Investment Board April 1, 2016. Angela Peacor mentioned she would like the opportunity to view the plans from the other regions once they have been approved. Kristina stated that all the plans will be posted publically and that we will also forward the link to everyone once available. Kristina will also let everyone know when the plans will be presented at an Oregon Workforce Investment Board public meeting in the event you would like to attend.

Angela Peacor made a motion to approve the Lane Workforce Partnership Local Strategic Plan for July 1, 2016 – June 30, 2020. Sheri Moore seconded and the motion was unanimously approved.

This will also go before the Lane Workforce Board today at their meeting for a vote.

Pete Sorenson asked for clarification between the Workforce Board and the Executive Committee. Kristina stated that the Executive Committee has authority over the non-profit and how the funds are spent in our budget. The authority and liability rests with the Executive Committee. The Workforce Board focuses more on the sector initiatives, what workgroups are focusing on, and how the teams are working/functioning. The Workforce Board no longer has elected officials as they are now serving on the Executive Committee. Elected officials are welcome to come and observe Workforce Board meetings.

#### V. REGIONAL INNOVATION TRAINING FUNDS AWARD RECOMMENDATIONS

Angela reported that an exciting proposal came to the committee this month. The Sand and Gravel industry has created a consortium to provide Commercial Driver's License (CDL)/Heavy Equipment Operator training for 45 current and potential employees in the Sand & Gravel industry. Without this consortium, costs can run in the \$6,000 range for individuals. In addition, individuals face challenges in being able to rent the equipment needed as well as book the needed hours in order to apply for a CDL. Through the consortium, the per person cost is brought down to \$1,089. The economies of scale provided by the consortium are amazing. The committee felt this training is something that is really needed in our community. In addition, they felt that the companies put a lot of work into creating the consortium and using an innovative solution to address a challenge within the industry. Pete Sorenson asked if this cuts into the private sector businesses (truck driving schools, etc.). Todd Edman responded that from his understanding, the seasonal nature of the business meant that the employees who needed the training had not been working for a while. It was also difficult for the schools to coordinate all those needing the training in a timely manner at a reasonable cost. The partnerships with the schools have not been functioning adequately which is one of the reasons the consortium came together.

Paul Wynkoop made a motion that Regional Innovation Training Funds be awarded to Sand & Gravel Consortium in the amount of \$49,000. Jennifer Adams seconded and the motion was unanimously approved.

#### VI. ENTREPRENEURIAL TRAINING AND SERVICES IN COTTAGE GROVE

Kristina reported that we received an unsolicited proposal last week from the Cottage Grove Community Development Corporation (CGCDC). The CGCDC had heard about the entrepreneurial work going on through FertiLab and partnered with them and asked their grant writer to submit a proposal to expand these services in Cottage Grove. The funds are being requested specifically for the Start Up Clinic. We

have funds available in our Adult/Dislocated Worker money. Going forward, this opens up an opportunity for us when the state has additional funds available, to put out an RFP to solicit proposals for innovating trainings in the rural parts of our community. The funds would be used to serve low income adults/dislocated workers. The individuals would have to register in our system which would allow us to track them and would provide us with long term data. We thought we could do this as a pilot program and then look at expanding this to an RFP next fall.

Sheri Moore made a motion to fund the Cottage Grove Community Development Corporation (CGCDC) for \$42,608 to stimulate workforce development in the Cottage Grove rural area. Paul Wynkoop seconded and the motion was unanimously approved.

Mike Fleck did report that he does know many of the parties mentioned in the proposal. Kristina stated that since Mike is not financially involved with any of the named parties, he did not need to conflict out. When the Executive Committee reviews the proposals for Adult/Dislocated Workers services, Pete Sorenson, as a Lane County Commissioner would need to conflict out since Lane County is our local service provider. Pete suggested going forward that staff flag any potential conflict of interest issues for council members/commissioners serving on the Executive Committee.

## VII. OTHER BUSINESS

No other business was noted.

## VIII. ADJOURNMENT

The meeting was adjourned at 3:30 p.m.

**Next Executive Board Meeting, March 17, 11:30 a.m. – 1:00 p.m.  
WorkSource Lane (2510 Oakmont Way, Eugene) – Siuslaw Room**

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