



LANE WORKFORCE EXECUTIVE BOARD MEETING

Thursday, April 19, 2018

11:30am – 1:00pm

MINUTES

In Attendance: Kristina Payne, Angela Peacor, Stan Pickett, Jennifer Adams, Jesse Dolin, Christine Lundberg, Pete Sorenson, Garland Burback

Absent: Mike Clarke, Todd Edman, Celeste Marshall

Staff: Tiffany Cink; Anne Nestell; Sue Thompson

<u>Action Summary</u>	<u>Motion</u>	<u>Seconded</u>	<u>Status</u>
Approved Executive Board Meeting Minutes, January 18, 2018	Garland Burback	Jennifer Adams	Unanimous Approval
Awarded Dune Sciences Company \$6,150 and Food for Lane County \$30,000 in Regional Innovation Training Funds	Christine Lundberg	Jesse Dolin	Unanimous Approval

I. CALL TO ORDER

Angela Peacor called the meeting to order.

II. PUBLIC COMMENT – *In accordance with Lane Workforce Partnership's Public Comment Policy: Speakers will be taken in the order in which they sign up and will be limited to three minutes per public comment.*

There was no public comment.

III. CONSENT CALENDAR

Garland Burback made a motion to approve the January 18, 2018 Executive Board Meeting Minutes. Jennifer Adams seconded and the motion was unanimously approved.

IV. REGIONAL INNOVATION TRAINING FUNDS AWARD RECOMMENDATIONS

The review committee comprised of Sarah Means, Angela Peacor, and Sue Thompson reviewed the three proposals submitted.

- Dune Sciences, Inc.
Training Type: Web-based product marketing
Amount Requested: \$6,150

They are requesting funding to train 9 current staff. The proposal is to bring in a national expert to train their staff on selling products more effectively and efficiently on Amazon. The training will improve local innovation by adding to the local expertise of area businesses and enhancing the ability of local businesses to effectively compete in national and international markets.

- Food for Lane County
Training Type: Warehouse
Amount Requested: \$30,000

They are requesting funding for the second year to continue serving trainees through a 12-week program. The program will train 16 individuals over the next year in the areas of: safe food handling, warehouse equipment, temperature control, safety skills, handling of food orders, inventory record keeping, and work readiness skills. Completers of the course will obtain a Food Handler's Permit, Forklift Certification, and a Lane Community College noncredit certificate in Food Warehousing Training. The committee recommended that the board place as a condition of this second year funding, that Food for Lane County develop and implement a sustainability plan for the Food Warehouse Training program.

- Helping Hands Humanity International
Training Type: Culinary Arts Initiative
Amount Requested: \$24,600

They are requesting funding to develop and implement a training program for 20 – 45 low income individuals on how to reverse the trend of limited commodities in the US. The proposed training would offer an understanding of the nutritional value of corn and beans, tangible appreciation of the notion of “Taste, Terroir, and Treasure” surrounding corn and beans, new culinary skills, broader diversity of food options, and increased food quantity for the household table.

The committee felt that all proposals submitted offered value added training components for our local community. At this time, the committee is not recommending funding Hands for Helping Humanity International as there was not a direct correlation to employment upon completion of the training. We have recommended that he contact Sprouts and Natural Grocers to continue moving the work forward.

Commissioner Sorenson noted that the more we can help small businesses piggyback with other platforms on how to sell things profitably, the better it is for everyone. It was suggested that Lane Workforce Partnership sponsor a second day of the Amazon training to the broader business community. Ms. Payne noted that there is money in the budget to cover the expense.

Ms. Peacor said that since there are still Regional Innovation Training Funds available, we have re-opened the RFP. The deadline to apply is May 15, 2018.

Christine Lundberg made a motion to award Regional Innovation Training Funds to Dune Sciences in the amount of \$6,150 and Food for Lane County in the amount of \$30,000. Jesse Dolin seconded and the motion was unanimously approved.

V. TREASURER'S REPORT

Jennifer Adams provided an overview of revenues and expenditures July 1, 2017 – December 31, 2017 based on the October 19, 2017 budget modification.

- Revenue: 73% available
- Expenditures: Personnel Services 52% left; materials & services 59% left; community investments 66% left.
- Community Investments: the remaining budget most likely will roll into the next budget year.
- Budgeted reserve for future expenditures includes operating funds for WIOA July – September 2018; Rethinking Job Search and LEAP July 2018 – September 2018; State of Oregon General Funds July 2018 – June 2019; Tech Apprenticeship Grant July 2018 – November 2020.

VI. SECTOR STRATEGY TEAM UPDATES

Kristina Payne noted that we currently have five active sectors: Technology, Food and Beverage, Advanced Wood Products, Construction-Aggregate, and Maritime. We have reached the point where there is a need for a Sector Strategy Director. Information about the position can be found in your packet. The position will not be filled until approval of the budget. The budget will be presented at the June 21, 2018 meeting.

The Eugene Chamber covered our community's sector strategy work in their latest Open for Business magazine. Copies of the magazine were provided at the meeting.

The next meeting of the Lane County Sector Strategy Team is this Monday, April 23, from 3:00pm – 5:00pm at the Hilton Garden Inn, Springfield. This is the meeting where the leads from all the groups come together and share what has been happening and what the next steps are.

VII. FUTURE READY OREGON INITIATIVE

Ms. Payne shared a letter from the Governor's office which is asking for agencies to come together and work on a series of programs. These programs are to address the state's immediate workforce needs and to plan for a better approach to workforce development in the future. The Governor has listed expanding apprenticeships in growing industries as a priority.

Commissioner Sorenson mentioned that if there is a legislative component to this, we might consider inviting the Oregon Workforce and Talent Development legislative members (Senator Kim Thatcher, Senator Michael Dembrow, and Representative Paul Holvey) as well as the Bureau of Labor to one of our executive board meetings.

VIII. APPRENTI TECH APPRENTICESHIP PROGRAM

The Greater Eugene Area Apprenti Program continues to attract a diverse group of candidates. The identified occupations are Network Security Administrator and DevOps Specialist. Lane Community College will be the training provider for both of these cohorts. Training begins May 21, 2018. Both cohorts should be ready to move to the paid on-the-job-training portion of the apprenticeship by September.

We are in the process of creating a new state-wide Joint Apprenticeship and Training Committee with BOLI. The standards, policies, and procedures will be reviewed by the Apprenticeship Training Division Council on June 6th.

IX. OTHER BUSINESS

The Oregon Workforce Partnership is holding a workforce conference September 26th and 27th at the Valley River Inn. Stakeholders from across Oregon will showcase best practices in workforce development and discuss challenges and solutions for the future of work. You should have received a “Save the Date” email. We are inviting the Governor to be the keynote speaker.

X. ADJOURNMENT

Meeting adjourned at 12:45pm.

Next Council Meeting: June 21, 2018, 11:00am – 11:30am, Ford Alumni Center
Next Executive Board Meeting: June 21, 2018, 11:30am – 1:00pm, Ford Alumni Center

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