



LANE WORKFORCE EXECUTIVE BOARD MEETING

Thursday, June 16, 2016

11:30am – 1:00pm

MINUTES

In Attendance: Todd Edman, Angela Peacor, Stan Pickett, Paul Wynkoop, Sheri Moore, George Poling

In Attendance by Phone: Jennifer Adams, Joe Henry

Absent: Pete Sorenson

Staff: Kristina Payne, Tiffany Cink

<u>Action Summary:</u>	<u>Motion</u>	<u>Seconded</u>	<u>Status</u>
Executive Director Compensation	Paul Wynkoop	Sheri Moore	Unanimous Approval

I. CALL TO ORDER

Todd Edman called the meeting to order at 11:34am

- II. PUBLIC COMMENT – *In accordance with Lane Workforce Partnership’s Public Comment Policy: Speakers will be taken in the order in which they sign up and will be limited to three minutes per public comment.*

There was no public comment.

III. EXECUTIVE DIRECTOR COMPENSATION

Mr. Edman led a brief discussion regarding the process for reviewing the Executive Director’s performance. Mr. Edman and Ms. Peacor worked on creating two surveys that will be sent out via survey monkey to solicit feedback from the Lane Workforce Board and the Lane Workforce Partnership staff regarding Ms. Payne’s performance. It was agreed that Ms. Payne would provide Mr. Edman with both the staff and workforce board email addresses so that the surveys can be sent and collected by Mr. Edman.

A third survey was created that the Executive Board agreed to use together at the meeting in order to rate Ms. Payne’s performance and determine her compensation for the program year beginning July 1, 2016.

IV. EXECUTIVE SESSION

At 11:41am, the board went into Executive Session per ORS 192.610 and the Executive Director and LWP staff left the meeting.

V. CALL TO ORDER

At 12:36pm, Mr. Edman called the regular meeting back to order.

Paul Wynkoop made a motion to increase Ms. Payne's annual compensation to \$116,500 beginning July 2016. Sheri Moore seconded and the motion was unanimously passed.

Ms. Moore thanked Ms. Payne for her work, notably the sector work, especially in light of the national recognition and attention that the board has received.

VI. OTHER BUSINESS

No other business was noted.

VII. ADJOURNMENT

The meeting was adjourned at 12:55 p.m.

**Next Executive Board Meeting, August 18, 2016, 11:30 a.m. – 1:00 p.m.
Ford Alumni Center, 1720 East 13th Avenue, Eugene, Oregon, 97403**

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