



LANE WORKFORCE EXECUTIVE BOARD MEETING

Thursday, January 19, 2023

11:30am – 1:00pm

MINUTES

In Attendance: Jennifer Adams, Stan Pickett, Shondra Holliday, Solomon Harris, Heather Buch, Mike Clark, Greg Ervin, Michelle Webber
Staff: Ashley Espinoza, Tiffany Cink, Anne Nestell, Stephanie Lovell
Others: Sara Hummel, Nadia Costa

Action Summary	Motion	Seconded	Status
Approved Executive Board Meeting Minutes: September 15, 2022 and October 22, 2022	Mike Clark	Shondra Holliday	Approved

I. CALL TO ORDER

Jennifer Adams called the meeting to order.

II. PUBLIC COMMENT – *In accordance with Lane Workforce Partnership’s Public Comment Policy: Speakers will be taken in the order in which they sign up and will be limited to three minutes per public comment.*

There was no public comment.

III. CONSENT CALENDAR

Mike Clark made a motion to approve the September 15, 2022 and October 22, 2022 Executive Board meeting minutes. Shondra Holliday seconded and the motion was approved. Heather Buch and Michelle Webber abstained as they were not members of the Executive Board at the time of the September 15, 2022 and October 22, 2022 meetings.

IV. 2021 – 2022 ANNUAL FINANCIAL REPORT

Sara Hummel and Nadia Costa from Jones & Roth presented the financial audit to Executive Board members. Per LWP Board by-laws, staff left the meeting during the presentation.

Once the group reconvened, Jennifer Adams noted that Sara Hummel had expressed that LWP had done a wonderful job with the audit and making sure that LWP was in compliance throughout the year. The board expressed their appreciation to the LWP staff.

V. EXECUTIVE DIRECTOR REPORT

Ashley Espinoza shared some recent highlights.

- Our most recent full board meeting was held on December 8th followed by a Winter Social. Onward Eugene co-hosted the Winter Social with us. During the Winter Social, we recognized Shondra Holliday and Tony Scurto for their years of service on the LWP Board. We also recognized John Stapleton with Pivot Architecture for his contributions as an incredible business champion.
- The 2022 State of the Workforce Report has been published and is being shared widely. And for the first time, we also published the report in Spanish.

Solomon Harris asked about manufacturing and if it is too small to have its own sector. Ms. Espinoza provided some background around this. We started with advanced manufacturing back in 2016 but it was so large that it was hard to wrap our arms around. That is when we segmented the sector to wood products since there were active champions and industry support and followed that up with food and beverage manufacturing.

Stan Pickett noted that the manufacturing industry was so big and there was more interest and involvement from the wood products industry so it went in that direction. At the time, there were not industry champions to bring along the other side of the manufacturing. As we move forward, we need to keep manufacturing on our radar as it will start to play a larger role as more manufacturing comes back to the US from overseas.

- SOWIB (Southern Oregon Workforce Investment Board), Rogue Workforce Partnership, and LWP were awarded a \$3.4M grant from the Department of Commerce, EDA Good Jobs Challenge. This funding is to activate our Transportation Sector Partnerships to train and hire 325 CDL truck drivers across our three regions. To help manage this contract, and additional contracts, we have hired Ryan Kounovsky, former Chief of Staff of recently retired State Representative, Jeff Reardon.
- We created a dashboard to show our investments for the first round of Future Ready Oregon (FRO) funding. The dashboard as well as a summary of the projects are available on our website. These projects need to be completed by June 2023. The second allocation of FRO funding through ARPA and Workforce Benefits Navigator funding will be released early to mid-2023.
- We have engaged Employ Prince George, a nationally recognized and award-winning workforce board from Maryland, to facilitate a board engagement design and implementation plan for LWP. LWP staff interviews have started and board members and partner interviews will take place January/February. The team from Employ Prince George will be coming in May to conduct staff and board training.
- LWP and BOLI's Apprenticeship and Training Division held a joint meeting to share information regarding the last round of funding through FRO – to create and expand pre-apprenticeship and apprenticeship programs. Several partners attended including: LCC, Lane ESD, Connected Lane County, Local Training Agent, and Homes for Good. There are potential projects we can apply to for funding.
- LWP hosted an Oregon Legislative meet and greet and introduction to our work at the end of December. The legislative session starts January 17th.

- Workforce development areas of attention and focus this calendar year:
 - Recession
 - Labor demand and trends
 - Attitudes and beliefs about work
 - Social and systemic barriers, challenges, opportunities
 - Training facilities and trainers
 - Employer expectations, needs, and engagement
 - Reporting, data, outcomes
 - Rules, policies, regulations
 - Occupational segregation
 - Capacity, including technology adoption and integration

VI. HECC/OWI FINAL MONITORING REPORT

Tiffany Cink summarized the HECC/OWI final monitoring report. Oregon's Higher Education Coordinating Commission, Office of Workforce Investments (HECC-OWI) conducted its annual monitoring review of Lane Workforce Partnership at the end of September 2022. The final report cites no observations and no findings.

VII. OTHER BUSINESS

No other business was noted.

VIII. ADJOURNMENT

Shondra Holliday adjourned the meeting.