



LANE WORKFORCE EXECUTIVE BOARD MEETING

Wednesday, April 15, 2020

9:00am – 9:30am

MINUTES

In Attendance: Joe Berney, Christine Lundberg, Jake Boone, Mike Clark, Stan Pickett, Celeste Marshall, Shondra Holliday

Absent: Jennifer Adams

<u>Action Summary</u>	<u>Motion</u>	<u>Seconded</u>	<u>Status</u>
Approved Executive Board Meeting Minutes, March 19, 2020	Shondra Holliday	Jake Boone	Unanimous Approval
Approved 5% salary increase for Kristina Payne effective July 1, 2020	Shondra Holliday	Joe Berney	Unanimous Approval

I. CALL TO ORDER

Stan Pickett called the meeting to order.

II. CONSENT CALENDAR

Shondra Holliday made a motion to approve the March 19, 2020 Executive Board meeting minutes. Jake Boone seconded and the motion was unanimously approved.

III. EXECUTIVE DIRECTOR SALARY RECOMMENDATION

Per ORS 192.610, the Executive Board conducted an executive session to discuss matters of personnel.

The Lane Workforce Partnership Board Officers met on March 16, 2020 to review the Executive Director's self-evaluation, the survey results, and to create a recommendation regarding the Executive Director's salary. The overall summary of Kristina Payne's performance as Executive Director was favorable. After discussion, the board officers agreed to recommend to the Executive Board to increase the annual salary for Kristina Payne.

The Executive Board reviewed the Executive Director Review summary from the LWP Board Officer meeting on March 16, 2020. Discussion followed with Executive Board members stating that Kristina Payne has done an excellent job leading Lane Workforce Partnership.

Shondra Holliday made a motion to increase Kristina Payne's annual salary by 5% dependent on the 2020/20201 budget having the funds to support the salary increase. Kristina Payne has the authorization to make the salary increase effective any time after July 1, 2020 through June 30, 2021 provided funds are available in the budget. Joe Berney seconded and the motion was unanimously approved.

The Executive Board would like to be updated on the salary increase process until the effective date of the salary increase is executed.

IV. ADJOURNMENT

Stan Pickett adjourned the meeting.

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