



**LANE WORKFORCE BOARD MEETING**  
**Thursday, May 27, 2021**  
**3:00PM – 5:00PM**

**MINUTES**

**In Attendance:** Travis Brooke, Sabrina Cunliffe, Kristina Keeney (Proxy for Julie Davidson), Noreen Dunnells, Fiona Gledhill, Bettina Hannigan, Solomon Harris, David Heavirland, Phillip Hohnstein, Kianna Cabuco (Proxy for Shondra Holliday), Katie Jeremiah, Scott Littlejohn, Joshua McClaughry, Bailey McEuen, Jeffrey McGillivray, Celeste Marshall, Grant Matthews, Sarah Means, Debra Miller, Stephen Parac, Stan Pickett (also served as proxy for Shaun Hyland), Tony Scurto, Margaret Theisen, Laura Vinson

**Absent:** Jennifer Adams

**Board Staff:** Kristina Payne, Tiffany Cink, Anne Nestell, Cindy Perry, Lyle Lang, Ashley Espinoza, Stephanie Lovell

**Others:** Josh Hall, Rachel Soto, Deanna Strachan-Wilson

<b>Action Summary</b>	<b>Motion</b>	<b>Seconded</b>	<b>Status</b>
Approved Full Board meeting minutes February 25, 2021	Margaret Theisen	Celeste Marshall	Unanimous Approval
Approved updated LWP By-Laws with the following change in section 4.4 Vote: remove the sentence “However, all Board decisions must be made by the affirmative vote of a majority of the then appointed and serving members of the Board, not simply a majority of the Board members whose presence constitutes a quorum.”	Margaret Theisen	Solomon Harris	Unanimous Approval
Approved the following as Board Officers for a two-year term beginning July 1, 2021: <ul style="list-style-type: none"> <li>• Jennifer Adams, Chair</li> <li>• Celeste Marshall, Chair-Elect</li> <li>• Shondra Holliday, Treasurer</li> <li>• Solomon Harris, Secretary</li> <li>• Stan Pickett, Past-Chair</li> </ul>	Tony Scurto	Grant Matthews	Unanimous

<b>Action Summary</b>	<b>Motion</b>	<b>Seconded</b>	<b>Status</b>
<p>Approved awarding the Workforce Innovation and Opportunity Act (WIOA) Adult/Dislocated Worker Service Provider contract to Lane County Health and Human Services (H&amp;HS) in the amount of \$1,296,271 for the period of July 1, 2021 – June 30, 2022 with the option to extend the contract for four additional one-year periods based on performance and funding availability.</p>	<p>Margaret Theisen</p>	<p>Bettina Hannigan</p>	<p>Unanimous Approval</p>
<p>Approved awarding the One-Stop Operator contract to Oregon Manufacturing Extension Partnership (OMEP) in the amount of \$30,000 for the period July 1, 2021 – June 30, 2022 with the option to extend the contract for four additional one-year periods based on performance and funding availability.</p>	<p>Margaret Theisen</p>	<p>Jeffrey McGillivray</p>	<p>Unanimous Approval</p>

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**Full meeting minutes will be available once the Board approves at their next meeting.**