



LANE WORKFORCE EXECUTIVE BOARD MEETING

Thursday, January 18, 2024

11:30am – 1:00pm

MINUTES

In Attendance: Jennifer Adams, Jeff Graham, Solomon Harris, Shondra Holliday, Lyndsie Leech, David Loveall, John Stapleton, Michelle Webber
Absent: Dana Merryday
Staff: Ashley Espinoza, Tiffany Cink, Cindy Perry, Anne Nestell, Stephanie Lovell
Others Present: Nadia Costa, Kathy Smith

Recommendation	Motion	Seconded	Status
Approve Executive Board Meeting Minutes, October 19, 2023	John Stapleton	Michelle Webber	Approved
Provisionally approve the LWP Local Plan for July 1, 2024 - June 30, 2028	Jeff Graham	Solomon Harris	Approved

I. CALL TO ORDER

Shondra Holliday called the meeting to order, and introductions were made.

II. PUBLIC COMMENT

There was no public comment.

III. CONSENT CALENDAR

John Stapleton made a motion to approve the October 19, 2023, Executive Board meeting minutes. Michelle Webber seconded, and the motion was approved.

IV. 2022 – 2023 FINANCIAL AUDIT PRESENTATION

Nadia Costa from Jones & Roth delivered the financial audit to Executive Board members. Per LWP By-Laws, LWP staff left the meeting during the presentation.

Upon regathering, Shondra Holliday highlighted Nadia Costa’s positive assessment, acknowledging LWP’s efforts in ensuring compliance throughout the year. There were no audit findings. The board conveyed their gratitude to the LWP staff.

V. LOCAL STRATEGIC PLAN PROCESS UPDATE

Kathy Smith outlined Lane Workforce Partnership’s strategic planning process, which entailed conducting stakeholder feedback sessions across Lane County to gain insights into workforce challenges. Over 90 participants contributed valuable input, shaping the preliminary strategic goals and objectives.

Key Findings/Major Themes:

- Demographics – supply and demand
- Workforce Participation
- Changing workforce expectations
- Youth Investments
- Social Context
- Implications of AI
- Awareness and accessibility of public workforce system
- Rural considerations

Four provisional strategic goals with associated objectives were presented:

1. Increase awareness and use of the workforce system;
2. Embrace transparency and accountability;
3. Create strategic alignment and innovative collaboration among public and private partners and business;
4. Advance equitable prosperity through an inclusive workforce, overcoming barriers to workforce participation.

Ashley Espinoza noted that we are in the process of finalizing the measurements, which the completed version to be finalized in time for the February 22, 2024, LWP full board meeting.

VI. LOCAL WIOA PLAN APPROVAL

Cindy Perry presented Lane Workforce Partnership’s local plan, aligning it with state priorities in accordance with the US Department of Labor’s requirement for a four-year Plan for Title 1 of the Workforce Innovation and Opportunity Act of 2014. The draft plan is mandated to undergo a 30-day public comment period, with provisional approval by the Workforce Development Board per the State of Oregon’s policy before being posted.

This comprehensive plan encompasses operational and compliance strategies for services delivered collaboratively at WorkSource Oregon Lane locations and through Lane Workforce Partnership youth services providers. It reflects Oregon’s workforce services integration initiative, involving partner agencies and incorporating policy guidance from the LWP Board of Directors, the Governor, and the Oregon Workforce and Talent Development Board.

Jeff Graham made a motion to provisionally approve the Lane Workforce Partnership WIOA Local Plan for July 1, 2024 – June 30, 2028. Solomon Harris seconded, and the motion was approved.

VII. OTHER BUSINESS

No additional matters were recorded.

VIII. ADJOURNMENT

Shondra Holliday adjourned the meeting.