



POLICIES AND PROCEDURES

POLICY TYPE:	WIOA Funding Caps and Limitations
EFFECTIVE:	September 21, 2020
REVISED:	September 21, 2020

PURPOSE

The purpose of this policy is to communicate to Workforce Innovation and Opportunity Act (WIOA) Adult and Dislocated Worker Service Provider(s) funding limits for WIOA funded services as well as the minimum allowable wage limit set for On-the-Job Training (OJT) agreements.

The Lane Workforce Development Board (WDB) has approved the use of WIOA funded services to assist participants in need of training. Each year, funding caps for allowable services are set for the provision of:

- WIOA Scholarship Awards
- On-the-Job Training Agreements
- Supportive Services

Lane Workforce Partnership strives to assist all customers in achieving self-sufficiency, through earning wages that allow for basic necessities while not requiring any public aid, support or external assistance. Self Sufficiency is determined on an individual basis considering family size and other financial contributions to the family income.

WIOA Scholarship Awards

Scholarship awards are only to be made in accordance with the Lane Workforce Partnership WIOA training policy. The requirements for WIOA scholarship awards are as follows:

- The award cap may not exceed \$4,500
- Training must be anticipated to end in one year or less from the date of the award
- For participants engaged in multiple year training programs, only the final year of training may be funded by WIOA funds.

WIOA Supportive Services

Supportive Services payments are only to be made in accordance with the Lane Workforce Partnership WIOA Supportive Services Policy. The requirements for WIOA Supportive Services are as follows:

- Supportive Services are only available to those who have been awarded a WIOA scholarship
- The service is necessary for the participant to successfully complete training and/or their job search following the completion of training
- The mileage reimbursement rate is set at .30 a mile
- Supportive services are capped at, and may not exceed, \$500. This cap is inclusive of all supportive services combined.

[NOTE – Participants may use WIOA scholarship funds of \$4,500 and support service funds of \$500 toward all direct training costs for an amount not to exceed \$5,000 in Direct Training Costs. See the Support Services Policy for the definition of Direct Training versus Support Service Costs.]

WIOA On-the-Job Training

On-the-Job Training (OJT) payments are only to be made in accordance with the Lane Workforce Partnership WIOA Training Policy. The requirements for WIOA OJT are as follows:

- OJT Agreements may not exceed \$3,500
- The OJT may only reimburse up to 50% of the wage paid to the participant during the training period
- The OJT wage must be no less than \$15 per hour if employer sponsored benefits are provided and \$17 per hour if employer sponsored benefits are not provided

ISSUED:

Date: July 15, 2020

LWP Director of Workforce Investments