



POLICIES AND PROCEDURES

POLICY TYPE:	WIOA Priority of Service for Individual Career Services and Training Services
EFFECTIVE:	07/01/17
REVISED:	07/13/20

BACKGROUND: Under the Workforce Investment Act (WIA) priority of service was required for the Adult fund title and only to be enacted in a local area if funds were limited. Under the Workforce Innovation and Opportunity Act (WIOA) priority of service must be implemented **regardless of fund availability across all titles**.

REFERENCE: WIOA Section 134 (c) (3) (E) (24)
TEGL 19-16
20 CFR 680.600 through 660
Oregon Workforce Investment Board Priority of Service Policy

PURPOSE:

This policy is to establish Priority of Service requirements with respect to WIOA funding of Individualized Career Services and Training Services. The WIOA regulations require a policy be set by the Local Workforce Boards that ensures that priority is given to veterans, spouses and low-income individuals as stated in this policy.

POLICY:

Lane Workforce Partnership will ensure that all contractors and sub recipients of WIOA funds apply “Priority of Service” as prescribed in WIOA and set out in this policy.

All WIOA funds that are allocated to Individualized Career Services and Training Services must have priority of service applied as outlined in this policy **regardless of fund availability**. The affected individuals must meet all eligibility of the program or services prior to priority of services being considered.

Veteran and Eligible Spouse- An individual or spouse of an individual who served at least one day of active service and who was discharged or released under conditions other than dishonorable should be given priority for all services. Note: In instances of divorce the spouse loses their “eligible spouse” designation.

Priority of Service-WIOA Adult funds expended on Individualized Career Services and/or Training Services, priority must be given to:

- a. Individuals who are recipients of public assistance
- b. Individuals who are low income
- c. Individuals who are basic skill deficient
- d. English language learners

Order of Priority: Priority must be provided in the following order:

- i. First to veterans and eligible spouses who are also included in the Statutory Priority group for WIOA Adult funding streams;
- ii. Second to non-veterans or spouses who are included in the Statutory Priority group;
- iii. Third to veterans and eligible spouses who are not included in priority groups;
- iv. Fourth any populations established by the governor or local workforce boards; and
- v. Last non-veterans or spouses that are outside the groups given priority under WIOA.

WIOA Adult Program Provider must consider priority of service as set out in this policy when providing WIOA funded Individualized or Career Services, this is inclusive of the award of scholarships and on-the-job training. The Adult Program Provider shall ensure that procedures are in place that ensures that priority of service is being considered before services are rendered.

ISSUED:

Date: 7/13/20

LWP Director of Workforce Investments